

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD June 17, 2026

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on June 17, 2026, at 8:00 a.m. The meeting was conducted in person and via Zoom meeting. Notice of the meeting and the Zoom ID and Password were duly posted at the District's Administrative Offices and on the District's website, as required by State law.

**ATTENDANCE:**    Directors:            Loren McFall                      President  
                                         Dave Bane                        Vice President  
                                         Fran Santagata                Secretary  
                                         David Thomas                Treasurer  
                                         Kim DeGrande                Assistant Secretary (via zoom)

Consultants:            Michael Gerstner, TST Infrastructure, LLC  
                                         Ted Snailum, TWS Financial  
                                         Alan Pogue, Icenogle Seaver Pogue PC

RWSD Staff:            Mike Marcum                      Public: Jan Berger (via zoom)  
                                         Mitchell Stroehlein  
                                         Lisa Hoover  
                                         Lucie Taylor  
                                         Dorice Vidger

#### CALL TO ORDER:

The meeting was called to order as the Roxborough Water and Sanitation District (RWSD) Board of Directors regular meeting at 8:02 by Director McFall, it was established that a quorum was in attendance and there were no conflicts of interest to disclose.

#### PLUM VALLEY HEIGHTS SUBDISTRICT:

Upon a motion by Director Santagata, second by Director Thomas and unanimous vote, the Board convened as the Board of the Plum Valley Heights Subdistrict of Roxborough Water and Sanitation District.

#### CONSENT AGENDA:

Upon a motion by Director Santagata, second by Director Thomas, and unanimous vote, the Board approved the Consent Agenda which consisted of:

- a) Approved the Minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on May 20, 2026.

#### GENERAL MANAGER'S REPORT:

Mr. Marcum provided the report on recent activities in the Plum Valley Heights Subdistrict. A copy of Mr. Marcum's report is attached to these minutes.

#### FINANCIAL PVH:

Ted Snailum of TWS Financial presented the April 2026 Financial Recap for Plum Valley Heights. Upon a motion from Director Santagata, second by Director Thomas and unanimous vote, the Board accepted the April 2026 financial reports for Plum Valley Heights.

**Board Action Items:**

Director McFall opened the Public Hearing on the 2025 budget amendment at 8:07am. Mr. Snailum presented the 2025 budget amendment, there was not public comment, and Director McFall closed the Public Hearing at 8:09am. Upon a motion by Director Santagata second by Director Thomas and unanimous vote the Board approved the Resolution Amending the 2025 Budget Amendment.

Mr. Snailum presented the 2025 Audit report. Upon a motion by Director Santagata second by Director Thomas and unanimous vote the Board approved the 2025 Audit.

**ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND RECONVENE AS THE ROXBOROUGH WATER AND SANITATION DISTRICT BOARD:**

Upon a motion by Director Santagata, second by Director Thomas, and unanimous vote, the Board adjourned as the Subdistrict Board and reconvened as the Roxborough Water and Sanitation District Board (RWSD).

**CONSENT AGENDA:**

Upon a motion from Director Santagata, second by Director Thomas and unanimous vote, the Board approved the Consent Agenda which consisted of:

- a. Approved the Minutes of the Regular Meeting of the RWSD Board on April 15, 2026.
- b. Ratified Payrolls for May 31, 2026: 105447-105462, 105464-105490, 105493, 105495-105497, 105500-105501, 105503-105504, 105506, 105507.
- c. Ratified Payments from May 20, 2026: 105463, 105491-105492, 105494, 105498-105499, 105502, 105505, 105508-105516.
- d. Approved Payments of Claims: Checks:
- e. Ratified Pay App #4 from QP Services, LLC for \$275,266.00 for the 2026 Roxborough CIPP project.

**GENERAL MANAGER'S REPORT:**

Mr. Marcum provided the General Manager's Report. A copy of Mr. Marcum's report is attached to these minutes.

**Legal Counsel Report:** Mr. Pogue gave an update on the Condemnation involving Arrowhead Colorado Metropolitan District.

**OPERATIONS:**

Mr. Stroehlein provided the Operations Report, and a copy is attached to these minutes.

**ENGINEERING:**

Mr. Gerstner, of TST Infrastructure, provided the engineering status report to the Board. A copy of TST's report is attached to these minutes.

**FINANCIAL RWSD:**

Ted Snailum, of TWS Financial, presented the April 2026 RWSD Financial Statements to the Board. Upon a motion by Director Santagata, second by Director Thomas and unanimous vote by the Board, the April 2026 financial reports were accepted.

**ADMINISTRATIVE REPORT:**

Ms. Hoover provided the Administrative Report and presented the 2026 Cyber Risk Assessment Memorandum as required by CSD Pool to maintain the current level of our Cyber Security insurance coverage.

**BOARD ACTION Items:**

Director McFall opened the Public Hearing on the 2025 budget amendment at 9:03 am. Mr. Snailum presented the 2025 budget amendment, there was no public comment, and Director McFall closed the Public Hearing at 9:06am.

Upon a motion by Director Santagata second by Director Thomas and unanimous vote the Board approved the Resolution Amending the 2025 Budget.

Mr. Snailum presented the 2025 Audit report. Upon a motion by Director Santagata second by Director Thomas and unanimous vote the Board approved the 2025 Audit.

At 9:15 am, upon a motion by Director Thomas second by Director Santagata and unanimous vote the Board convened an Executive Session, pursuant to Section 24-6-402(4)(b), C.R.S., to receive legal advice from general counsel on a proposed Amended and Restated Intergovernmental Agreement Regarding Capacity in the Roxborough Wastewater Collection System with Dominion Water and Sanitation District.

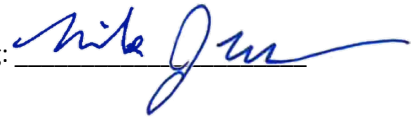
Upon a motion a by Director Thomas second by Director Santagata and unanimous vote the Executive Session was closed at 10:03am. All Directors were present throughout the Executive Session, with the exception of Director DeGrande, who departed at 10:00am. No action was taken in the Executive Session and no matters outside the scope of the Executive Session were discussed in the Executive Session.

Mr. Marcum and Mr. Pogue presented the Amended and Restated Intergovernmental Agreement Regarding Capacity in the Roxborough Wastewater Collection System with Dominion Water and Sanitation District.

Upon a motion by Director Thomas second by Director Santagata and unanimous vote Amended and Restated Intergovernmental Agreement Regarding Capacity in the Roxborough Wastewater Collection System with Dominion Water and Sanitation District was approved.

**ADJOURN:** Upon a motion by Director Santagata, second by Director Thomas and unanimous vote, the meeting was adjourned at 10:06am.

Secretary of the meeting: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "Mike Jones", is written over a horizontal line.